

Governance and Audit Committee Action Plan and Recommendations  
(Updated following meeting held on 11 July 2023)

1. Action Plan

Minute No. /Agenda No.	Actions	Timeline	Action Owner
	<b>Finance (Budget)</b>		
	No Outstanding Actions		
	<b>Governance &amp; Risk Management</b>		
	No Outstanding Actions		
	<b>Audit Wales (AW)</b>		
19.07.22	Finance and Democratic services to provide an initial position statement in respect to progress in making improvements in process and the risk identified in the Audit Wales Audit Plan for the Council in relation to related parties' disclosure requirements.	Action completed – briefing circulated to Committee 18.07.2023	
	<b>Internal Audit</b>		
	No Outstanding Actions		
	<b>Treasury Management</b>		
	No Outstanding Actions		
	<b>Operational Items</b>		
23.03.21	Committee to be provided, in due course, with information on the preparation for 'IFRS 16 – Leases' for the Statement of Accounts 2022/23.	Action completed – briefing circulated to Committee 18.07.2023	AH
02.04.19	Once disciplinary procedures have concluded within the Waste Management Service, Audit Committee to be informed of the terms of reference and approach for delivering the associated Post Investigation Review.	Interim confidential assurance briefing paper circulated 3.06.2021	CL / CP
	<b>AW Tracker/Other Studies</b>		
	No Outstanding Actions		
	<b>Performance</b>		
	No Outstanding Actions		
	<b>Work Programme</b>		
	No Outstanding Actions		
	<b>Outstanding Actions</b>		
	No Outstanding Actions		
	<b>Correspondence</b>		
	No Outstanding Actions		
	<b>Scrutiny Engagement / Letters</b>		
	No Outstanding Actions		

## 2. Recommendations

Committee Meeting Date	Agenda Item	Recommendation	Date Raised	Management Response	Target Action Date	Status
27.09.22	Paul Orders, Chief Executive  Draft Well-being (Self-Assessment) Report 2021/22	<p>1. We recommend that the draft Strategic Assessments under each Wellbeing Objective are reviewed to: -</p> <ul style="list-style-type: none"> <li>a. ensure the overall evaluative conclusions are explicitly recorded,</li> <li>b. consider if they provide sufficient emphasis on outcomes.</li> </ul>	10.10.22	Accepted - For each Well-being Objective section of the draft report, the Strategic Evaluation section has been reviewed following Committee and amended to provide a stronger evaluative assessment of performance. The Council commits to work in consultation with the Committee on further implementing this recommendation in the forthcoming mid-year assessment and in future Annual Well-being Reports.	17.10.22	11.07.23 - sufficiently addressed – recommendation to be closed
		<p>2. The Committee recognises the well-structured and comprehensive self-assessment process. However, we recommend the Council considers if the Annual Well-Being Report adequately records conclusions on the extent to which it meets its “performance requirements” namely: -</p> <ul style="list-style-type: none"> <li>a. It is exercising its functions effectively,</li> <li>b. It is using its resources economically, efficiently and effectively,</li> <li>c. Its governance is effective for securing the above</li> </ul>		Accepted - The Council has clarified in the revised draft report that it considers that the self-assessment process and the Annual Well-being Report ensures that Council is meeting the statutory performance requirements. The Council commits to work in consultation with the Committee on continuing to strengthen the Council’s approach to future Annual Well-being Reports.	17.10.22	11.07.23 - sufficiently addressed – recommendation to be closed
		<p>3. It is considered that the narrative self-assessment within the “Key Successes” sections have an emphasis on input activities, we recommend that for future annual Self-Assessment Reports, that the Council consider whether a stronger focus on outcomes can be applied.</p>		Accepted - The Council will review the Key Successes sections of future reports to ensure an appropriate balance between input, output and outcomes is presented.	15.12.22	11.07.23 - sufficiently addressed – recommendation to be closed